



WANA

Witherley Atterton Neighbours Association

wana.org.uk

hello@wana.org.uk

WANA Steering Group Minutes DRAFT V1

Thursday 28th August 2025

Witherley Parish Room

7.00-8.00pm

Present: Kim Liggins, Chair (KL), Dayle Flude, Vice Chair (DF); Lynne Lainé, Secretary (LL); Roger Lainé, Treasurer (RL); Richard Wade, Planning subgroup Chair (RW); Rod Bell (RB); Tony Carter, Flood Warden (TC); David Hickie (DH); Margaret Hickie (MH); (RF); Pat Helyer (PH); Sarah Smith (SS).

Apologies: Jan Humble (JH); Mick Humble (MH); Keith Simpson (KS), Ian Rawson-Mackenzie (IRM). Jackie Albrighton (JA), Joy Simpson, Social Events subgroup Chair (JS); Rob Flude.

Meeting commenced at 19.00 hrs

	Item	Action
1.	Welcome and Apologies: KL welcomed all to the meeting and accepted apologies.	
2. 2.1	Draft Minutes Steering Group minutes of the 23 rd July 2025 Agreed.	
3. 3.1 3.2 3.3 3.4 3.5	Matters Arising Register of interest's completion in progress. Action Log -review of open actions: 23/07/2025 5.2– Road signs- remains open 23/07/2025 6.6 Lottery fund application- suitable fund identified. To be progressed. 23/04/2025 13.3 Resilience equipment- this item remains open. 23/04/2025 7.3 Charitable Incorporated Organisation- in progress	
4. 4.1	Correspondence The correspondence log was reviewed the following noted: 23/07/2025 3.1 response from Dr Luke Evans, MP awaited-acknowledged this is the summer recess	
5.	Issues Log No new issues .	
6 6.1 6.2 6.3	Treasurers Report WANA cash position as of 13 th August 2025 £3947 WANA cash position following the Witherley weekender £4800. A breakdown of the weekender cost and income by event reviewed. Income £3268 Costs £2491 Profit £327 WANA 12 month operating costs identified as £1000, it was agreed that WANA reserves should be maintained at £2000	

6.4	WANA cash position and distribution of funds discussed. Treasurer stated that WANA should not hold significant cash above agreed reserves. All to consider, in preparation for the September meeting, how surplus resource over the reserve could be used to benefit the community.	All to consider, how surplus resource over the reserve could be used to benefit the community.
6.5	Company and Games – the Making a Difference grant will end on the 1 st October 2025. Refreshment donations since starting in October 2024 are £560. Weekly Club hire is £10.00, it was agreed to support the continuation of Company and Games.	
6.6	Riverside autumn planting grant of grant of £75.00 agreed	
7.	Charitable Incorporated Organisation (CIO)	RL to source additional insurance CIO application to be reviewed in 6 months
7.1	No further comments on the previously circulated draft model received.	
7.2	Advantages and disadvantages of proceeding explored, main	
7.3	advantages noted if WANA has aspirations to own property and limited Trustee liability	
7.4	Agreed - Review in 6 months or sooner if required - Trustee liability insurance to be sought	
8.	WANA Six Month Objective Review	LL-Outcome 1 to be reviewed to reflect all age groups
8.1	Objective 1 to be revised to represent all age groups.	
8.2	Progress against objectives agreed	
9.	Riverside Fisher German/ Grand Union Transfer	Womble to be booked
9.1	No further information received regarding the ecological surveys.	
10.	Subgroup feedback:	
10.1.1	Social Events Subgroup:	
10.1.2	The Social events subgroup will meet on the 3 rd September to capture learning from the Witherley Weekender.	
10.1.3	Photography competition- open now, closes on the 20 th September. All to encourage submissions via wana.org.uk.	
10.1.4	Merevale Walk 14th September 2025- request to promote to friends and family as there are restrictions for social publicised.	
10.1.5	Garage Sale 4 th October 2025- residents can request to be included in the trail map.	
10.2	Planning Subgroup including flooding update: RW reported the planning subgroup met on the 26 th August 2025, Riverside discussed. The access through from Mill lane onto the Cottage Piece to be explored.	
10.3	Newsletter- suggestions for October 2025: Garage sale Dave Walker's Book Edible Links Alpha course- not approved.	
11.	Any Other Business:	

	Edible Links request for WANA to publicise the new service being extended to Witherley, one day a week the Edible Links van will visit with the current weeks 'offers'. Further details re day/time/eligibility to be requested. Request agreed	LL-Further information to be requested
12.	Items for Next Meeting Suggestions for distribution of WANA funds	All- Suggestions for distribution of WANA funds
13.	Date of Next meeting: Wednesday 23 rd September 7-8.00pm Witherley Parish Room	

Meeting closed at 19.55hrs with a thank you for attendance

WANA Action Log as at 15th September 2025

Date	minute no.	Action	Lead	Open/Closed	Action update
28/08/2025	6.4	All to consider how WANA resources to be distributed	LL	On Agenda	
28/08/2025	7.4	To source additional insurance	RL	Closed	
28/08/2025	7.4	Review CIO application in 6 months	All	Review February 2026	
28/10/2025	8.0	Outcome 1 to be refreshed to be inclusive of all ages	LL	Closed	
28/10/2025	10.0	Social events group to book a Womble Litter pick	JS		
28/10/2025	11.0	Edible Links to be contacted for more information	LL	Closed	New service commences 29th September
23/07/2025	3.1	Completion of Register of interests by all Steering Group members	LL		
23/07/2025	5.2	Post Office Lane and Hall lane signs- report to LCC	LL	Closed	New sign on order for Post Office Lane. Hall Lane sign Straightened
23/07/2025	6.6	Apply to lottery fund for a grant towards a notice board	RL	Closed	Application submitted
23/04/2025	13.3	Resilience equipment use and maintenance to be explored with WPC		Open	

WANA Issues log as 15th September 2025

15th July 2025	Footpath way marker on Atterton Lane near Atterton	reported to LCC Enquiry Number 1003013 Resolved- new gate installed
15th July 2025	Pot Hole, top Atterton Lane near CV13 6JU	reported to LCC Enquiry Number 1003019, 17th July 2025 notification received of repair
11th September 2025	Road Sign: Hall Lane- opposite Mythe Lane	Reported to LCC, and on advice to HBBC- straightened- Resolved
11th September 2025	Road Sign: Post office Lane- opposite Blue Lion	Reported to LCC, and on advice to HBBC- 12092025 new sign on order
14 th September 2025	LCC Highways Poppies	Query re whether Poppies will require Highways permission Feedback/7069

WANA Accounts to 15 Sept 25

	To Date	12 <u>mnth</u>
INCOME	£	£
Company and Games grant	1,191	0
Ticket sales for events	5,330	4,113
Raffle ticket sales	1,667	1,421
Donations	3,334	1,871
Other sales	1,788	1,715
TOTAL INCOME:	13,310	9,120
EXPENSE		
Room hire	1,040	835
Performers:	1,230	1,030
Company and Games setup	686	674
General expenses	3,149	2,887
Marquee	1,840	1,840
Grants	575	575
TOTAL EXPENSE:	8,520	7,841
BALANCE of Cash and Bank:	4,790	1,279



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WANA steering group dates 2025

Annual General Meeting 2026

All monthly meetings commence 19.00hrs

AGM time to be confirmed

Wednesday	5 th February
Tuesday	18 th March
Wednesday	23 rd April
Thursday	22 nd May
Tuesday	24 th June
Wednesday	23 rd July
Thursday	28 th August
Tuesday	23 rd September
Wednesday	22 nd October
Thursday	27 th November
Tuesday	16 th December
AGM Saturday	17 th January 2026 Time to be confirmed
Wednesday	4 th February 2026