



Present: Kim Liggins, Chair (KL); Lynne Lainé, Secretary (LL), Roger Lainé, Treasurer (RL); Rod Bell; Jacqui Albrighton (JA); Tony Carter (TC); Pat Helyer (PH); Richard Wade (RW).

In attendance: Alice Moorcroft -Hughes, Delivery Manager, Communities Prepared

Meeting commenced at 18.30 hrs.

Item	Minute	Action
1.	Welcome and Apologies KL welcomed members to the meeting. Apologies were noted as above.	
2.	Risk Ready Communities KL welcomed Alice Moorcroft -Hughes, Delivery Manager, Communities Prepared and Rachel Kozlowska-Best, Green Doctor/Communities Prepared Coach to the meeting and invited them to lead the presentation and discussion. Rachel and Alice presented information on the Risk Ready Communities Programme and the benefits to communities on developing a Community Response Plan. Witherley risks that could be included in a Community Response Plan explored. Support was offered to WANA to draft a Community Response Plan and suggestions made on how and when to engage with residents. TC requested support with Flood Resilience contacts at LCC. A draft plan to be commenced, Agreed. KL thanked Alice and Rachel for attending the WANA Steering Group.	Contact details for Alice and Rachel to be shared with TC. Development of Community Resilience plan to be commenced

3 **Draft Minutes**

The minutes of the Steering Group meeting held on 17th June 2026 were reviewed and agreed.

4. **Matters Arising**

The Action log was reviewed and open items updated.

5. **Treasurer's Report**

5.1 The cash position as 21st July 2026 was £3683.17

5.2 Financial report format discussed and agreed that it should report only the current position and not include the 12 months to date.

5.3 Quotes for Marquees for July 2027 in progress.

6. **Road Safety Consultation**

6.1 The key outcomes from the consultation have been summarised and are included in the August Newsletter.

6.2 RB has contacted the Police and a meeting has been confirmed to discuss the outcomes.

7. **Pressed for Good**

7.1 RB attended the Pressed for Good launch event and noted that a pressing event is planned for the 5th September in the Parish room where Villagers surplus produce (apples) can be pressed.

Promote the Juicing event on the 5th September

7.2 Pressed for Good have kindly offered to work in partnership with WANA- all present agreed.

8. **Subgroup Feedback**

8.1 **Social Events Subgroup:** The Party in the Park on the 4th July was successful; with raffle sales the event made a small profit. Positive comments received from attendees.

8.2 **Environmental Subgroup:** Further contact with Cameron Homes to request discussion on Kennel Lane proposals.

8.3 **Newsletter:** Suggested items for the September newsletter included Risk Ready Communities, Pressed For Good and upcoming social events and the Christmas Afternoon Tea.

9. **Any Other Business**

9.1 RW provided update on the HMRC mileage rate increase to 55p per mile,

9.2 The announcement that the Ediblelinks service will cease in September 2026 was discussed, it has been reported today that a group of volunteers are exploring whether a service in some form is viable.

9.3 The National Community Fridge Scheme was briefly discussed it was concluded that further information was required.

Community
Fridge
information to
be sought

10. **Items for Next Meeting**

Marquee Quotes

Community Fridge Scheme

11. **Date of Next Meeting**

Wednesday 19th August 2026, 7.00-8.00pm, Witherley
Parish Room.

Meeting closed at 20.00 hrs with thanks to all for attending.

WANA STEERING GROUP ACTION LOG as of 12th August 2026

Date	minute no.	Action	Lead	Open	Action update
29/07/2026	2	Contact detail for Tc to be Shared with Risk Ready Communities Team	LL	Closed	
29/07/2026	2	Draft Community Response Plan to be commenced	LL/ALL	In progress	
29/07/2026	7	Pressed for Good event on the 5th September to be promoted by WANA in Newsletter and Facebook	LL	Closed	
29/07/2026	9.3	Community Fridge Scheme- information to be sought	LL	In progress	
29/04/2026	7.0	Exploration of further information sessions for Company and Games	CL	Open	
24/03/2026	7	CIO application- review position in 6 months	RL	Sep-26	
24/03/2026	9.2	Annual Objectives 2026/7 Six month review	LL	Sep-26	

WANA Correspondence log 9th June 2026 to 12th August 2026

Date	To	From	Nature of Correspondence
9th June 2026		Witherley WI	Thank you for the grant award
9th June 2026		Risk Ready Communities	Confirmation of date to attend the July Steering Group
11th June 2026		RCC	Official award photographs
12th June 2026		Warm welcome Officer	Newsletter
17th June 2026	HBBC Licensing Team	HBBC Licensing Team	Query raised as to whether a License required and confirmation received no Temporary event notice required for Party in the Park July 4th 2026
21st June 2026	Pressed for Good	Pressed for Good	Confirmation of launch event details- acknowledged and confirmed attendance
25th June 2026	Warm Welcome Officer	Warm welcome Officer	Query re Company and Games is a cool venue- confirmed
25th June 2026		Leicestershire Police	acknowledgment of notice of Party in the park 4th July 2026
26th June 2026	Warm Welcome Officer	Warm Welcome Officer	Request to make a Facebook reel of Company and Games. Acknowledged and notified attendee consent will be sought
27th June 2026		Resident	cc'd into correspondence to Severn Trent re Witherley pumping Station
27th June 2026		Resident	cc'd into correspondence to Environment Agency re Myth Bridge
29th June 2026		HBBC Communications	confirmation of date to attend Company and Games
30th June 2026		Pressed for Good	re Launch event on the 12th July
2nd July 2026	HBBC Communications		Confirmation that Company and Games attendees in agreement for Facebook Reel to be recorded
2nd July 2026		HBBC Communications	Confirmation of attendance on the 9th July 2026

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3rd July 2026		Resident	Congratulations on the RCC award
7th July 2027	HBBC Planning		cc'd into communication with Head of Planning re Kennel Lane Development
10th July 2026	Ediblelinks	Ediblelinks	Communication re service ceasing, response sent
10th July 2026	HBBC Welfare Support Team	HBBC Welfare Support Team	Request to attend Company and games- response sent. Member attending 30th July 2026
11th July 2026		PCC	Bench in Church Yard in Situ
15th July 2026		Pressed for Good	Thank you for attending launch and next steps
15th July 2026		HBBC	Witherley Governance Review
20th July 2026	Risk Ready team	Risk Ready Team	Confirmation of attendance at the Steering Group on the 29th July 2026
29th July 2026	Risk Ready Team		Flood Warden contact details shared
31st July 2026		HBBC Welfare Support Officer	Thank you for access to Company and Games and Autumn date agreed
5th August 2026		Pressed for Good	Branding for the 5th September event
7th August 2026		Risk Ready Team	Thank you for the meeting and copy of the presentation given on the 29th July 2026
7th August 2026		HBBC	Notification of the Local Plan Regulation 19 Consultation
9th August 2026	Atherstone Under 9's	Atherstone Under 9's	Request for WANA Logo for Football strip, clarification of position and strip colours
12th August 2026	HBBC Communications Team		Query re Facebook reel progress

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12th August 2026		Friends of Witherley School	Thank you card

Witherley Atterton Neighbours Association
12/08/2026

Profit and Loss		12 mnth to 12/08/26
Income		£
	Company&Games	1,200.00
	Sales - Items	2,186.56
	Ticket sales	4,991.72
	Raffle ticket sales	2,013.64
	Donation	883.57
Total Income		11,275.49
Expenses		
	Room hire	-933.15
	Performer	-900.00
	Catering	-5,886.46
	Float out	30.00
	Company&Games	-14.00
	Grants	-4,248.72
Total Expenses		-11,952.33
Cash and Bank balance		3,708.06

Marquee Specification:

9x15m

Board floor and carpet

4 sets globe lights

Delivery and Installation

Suppliers	£ incl VAT	Location
A	1850	Alfreton
B	3360	Lutterworth
C	1620	Halesowen
D	2880	Herts



WANA

Wetherley Atterton Neighbours Association

wana.org.uk

hello@wana.org.uk

WANA steering group dates 2026

Annual General Meeting 2027

All monthly meetings commence 19.00hrs

AGM time to be confirmed

Wednesday	4 th February
Tuesday	24 th March
Wednesday	29 th April
Tuesday	19 th May
Wednesday	17 th June
Wednesday	29 th July Start time 6.30pm
Wednesday	19 th August
Tuesday	22 nd September
Wednesday	21 st October Request to change to Tuesday 20th October
Tuesday	24 th November
Wednesday	16 th December
AGM Saturday	16 th January 2027 Time to be confirmed
Wednesday	3 rd February 2027