



WANA
Witherley Atterton Neighbours Association

wana.org.uk

hello@wana.org.uk

MINUTES

WANA Steering Group
Tuesday 18th March 2025
Witherley Parish Room
7.00-8.00pm

Present: Dayle Flude, Vice Chair (DF), Lynne Lainé, Secretary (LL); Roger Lainé, Treasurer (RL), (JS); Richard Wade, Planning subgroup Chair (RW), Rod Bell (RB), Pat Helyer (PH), Tony Carter, Flood Warden (TC),

Apologies: Kim Liggins, Chair (KL), Joy Simpson, Social Events subgroup Chair Jackie Albrighton (JA), Margaret Hickie (MH), Jan Humble (JH), Keith Simpson (KS), Denise Bloomer (DB), David Hickie (DH), Mick Humble (MH), Sarah Smith (SS), Rob Flude (RF),

Meeting commenced at 19.10 hrs with an apology for the delayed start

	Item	Action
1.	Welcome and Apologies: DF welcomed all and accepted apologies.	
2. 2.1	Draft Minutes Minutes of the Steering Group 5 th February 2025 agreed.	
3. 3.1 3.2	Matters Arising The action Log was reviewed. Action 05022025 6.4- Notice Board MaD grant application- unsuccessful this time as WANA were awarded a grant for Company and Games in the current year. However, the panel provided positive feedback and will consider the application in the new financial year. Action 05022025 13.1 post flood litter pick completed – action now closed	
4.	Correspondence This month's correspondence log reviewed.	
5.	Issues Log Two new issues, action taken as per log.	
6. 6.1 6.2 6.3 6.4 6.5	Treasurers Report RL presented the Cash account position as of 8 th March 2025 £3729 Donation of £500 received from a Witherley resident. Marquee: the 2 nd instalment of the deposit was paid in February. The forecast position after the August Bank Holiday event will be downgraded to reflect higher cost and lower revenue. RW has been added as a signatory to the account and KL removed as a signatory.	

7.	Charitable Incorporated Organisation Discussion	All members to consider CIO status in preparation for a further discussion at April meeting.
7.1	RL opened the discussion and summarised the key points from the previously circulated document.	
7.2	Members discussed various aspects of applying for CIO status and focussed on the following points that need clarifying : <ul style="list-style-type: none"> Defining membership, Officers' vs Trustee roles Role of the steering group 	
7.3	Proposed next steps agreed: <ul style="list-style-type: none"> Steering Group to discuss further and agree whether to proceed in principle at the April meeting pending outcome of public consultation via Parish magazine, Witherley Facebook, May Newsletter, WANA website, posters Formal vote at May 2025 Steering Group Meeting Potentially apply to Charity Commission over summer months 	
8	WANA Objectives 2025	
8.1	The draft objectives were reviewed and agreed. Progress against the objectives to be reviewed in six months.	
9.	Policy and Statement Annual Review	Reviewed documents to be uploaded to wana.org.uk
9.1	WANA Constitution- Reviewed, amendments proposed by Steering Group and agreed.	
9.2	WANA Rules and Regulations- Reviewed and agreed.	
9.3	WANA Structure Reviewed and agreed.	
9.4	WANA Code of Conduct- Reviewed and agreed	
9.5	WANA Safeguarding Policy Reviewed and agreed	
9.6	WANA Equal Opportunities- Reviewed, amendment agreed	
9.7	WANA Banking and Cash Flow- Reviewed, amendments agreed	
9.8	WANA Data Protection Statemen- Reviewed, amendments agreed	
9.9	Style standardised, document history added to each.	
10.	WANA Annual report to the Annual Parish Meeting	Member to present WANA report to be confirmed.
10.1	Draft report agreed.	
10.2	Steering Group Member to attend to present the WANA annual report to be agreed.	
11.	Subgroup feedback:	
11.1	Social Events Subgroup LL and PH gave an update: 2 successful events have taken place since the last meeting: <ul style="list-style-type: none"> Quiz and Chippy night raised £219 Bonkers Bingo raised £279 Positive comments were received following both events. Company and Games three-month evaluation report previously circulated noted.	
11.2	Planning Subgroup RW gave an overview of the subgroup's activities since the last meeting which has focussed on: <ul style="list-style-type: none"> Flooding. Members of the subgroup visited a local company that produces flood defence products HBBC Head of planning has been contacted regarding the state of the Bull Public House on the A5. Communication sent to HBBC Chris Brown re Chapel Field site, also shared with WPC at the request of Cllr Cartwright- acknowledgement received from Cllr Cartwright. 	
11.3		

	Newsletter Agreed content for the May Newsletter to include: Charitable Incorporate Organisation VE80 8th May Picnic in the Park Saturday 10 th May with a subsidised BBQ	
12.	Any Other Business Flood Insurance. Residents have raised the increased cost of home insurance from flood risk. Overgrown hedges and Organisation complaints can be made to LCC by individuals.	TC to draft a short piece for inclusion in the May newsletter- by April 4 th . RL to forward LCC link to members
13.	Items for Next Meeting: <ul style="list-style-type: none"> • Sustainability Statement annual review • Charitable Incorporated Organisation status discussion (membership, trustees, resident consultation, Constitution/ policy amendments) 	
14.	Date of Next meeting: Wednesday 23 rd April 7-8.00pm Witherley Parish Room	

Meeting closed at 20.30hrs with an apology for the delayed start and over running