



WANA
Witherley Atterton Neighbours Association
 wana.org.uk
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WANA Steering Group Minutes
Wednesday 23rd April 2025
Witherley Parish Room
7.00-8.00pm

Present: Kim Liggins, Chair (KL) Dayle Flude, Vice Chair (DF), Lynne Lainé, Secretary (LL); Roger Lainé, Treasurer (RL); Richard Wade, Planning subgroup Chair (RW); Rod Bell (RB); Pat Helyer (PH); Tony Carter, Flood Warden (TC); Jackie Albrighton (JA); David Hickie (DH); Margaret Hickie (MH).

Apologies: Joy Simpson, Social Events subgroup Chair (JS); Jan Humble (JH); Mick Humble (MH); Keith Simpson (KS), Sarah Smith (SS), Rob Flude (RF), Ian Rawson-Mackenzie (IRM).

Meeting commenced at 19.00 hrs

	Item	Action
1.	Welcome and Apologies: KL welcomed all to the meeting and accepted apologies	
2. 2.1	Draft Minutes Steering Group minutes of the 18 th March 2025 Agreed	
3.	Matters Arising Action Log -review of open actions: 18/03.2025 CIO status on the agenda, action closed 18/03.2025 WPC Annual Parish Meeting- meeting postponed, no date available, action to remain open	
4.	Correspondence The correspondence log was reviewed the following noted: • Mark Swain confirmed the Environment Agency report is not yet available. TC noted that information shared at the WPC meeting that the EA have offered to hold a local meeting to share the report. • Andrew Smallwood has written to the landowners regarding the willow in the brook on Atterton Lane. • WPC have responded to WANA's invitation to meet and to support Witherley residents to stand for election- WPC have stated they cannot be seen to canvass Villagers. No meeting therefor planned.	
5	Issues Log • Roadside on Riverside- confirmation received from LCC that this will be given an estimated work date • Public Footpath style on Atterton Lane has been repaired • The willow in the brook on Atterton Lane- no further update • Road Signs on Post Office Lane and Hall Lane reported with images to WPC , confirmation from Acting Clerk that these will be managed. • Kennel Lane Potholes- confirmation received from LCC that these will be repaired.	
6 6.1 6.2	Treasurers Report WANA cash position as of 14 th April 2025 £4138 A generous donation of £500.00 received from a local business, a thank you has been sent.	

6.3	Company and Games Grant £92.00 unallocated. Refreshment donations after 25 weeks are £308.00. The grant will end September 30 th , 2025. Weekly room hire is £10.00 per week and is currently covered by the grant. The refreshment donations may not cover the room hire, bingo and quiz prizes. It was proposed that an annual budget to support Company and Games could be agreed at the AGM in January 2026.	
7.	Discussion paper Charitable Incorporated Organisation (CIO)	Model Constitution to be circulated to the Steering Group.
7.1	Benefits of CIO status All recognise the benefit of WANA being registered as a CIO in terms of governance, credibility and oversight from the Charity Commission.	
7.2	Membership Eligibility, recruitment, registration and the requirement for a register discussed and will need to be agreed on the constitution	Gap analysis of for the WANA Constitution and the model constitution
7.3	Model Constitution The model constitution provides a framework for organisations to consider in developing their own Constitution. All to review and a group to undertake a gap analysis of for the WANA Constitution against the model constitution.	
7.4	Public consultation The WANA May newsletter includes a brief description of CIO status and invites residents to contact WANA for more information. The April and May Parish Magazine has included information on WANA exploring CIO status and contact details for further information.	
7.5	Next Steps Steering Group to vote at the May meeting whether to proceed with an application to become a CIO.	May meeting CIO vote
8.	Policy and Statement Annual Review Sustainability Statement Approved	To be uploaded to wana.org.uk.
9.	New Policy for approval Complaints Policy Approved	To be uploaded to wana.org.uk
10.	Reflection Bank Request for maintenance support DF proposed that a regular Bank Womble could be a way forward to support the ongoing development and maintenance of the bank in line with the original idea of it being a managed wildlife area. The site is a Heritage England site and as such there are restrictions on what activities can take place. Request supported pending consultation with the resident to understand what is required and how best the site can be managed. Request approved	KL to liaise with resident on how best to support the site.
11.	Village WhatsApp group 'WANA HAND' Resident proposal A Village WhatsApp group was discussed. Concerns raised included: • How the group would be managed and moderated • Privacy of phone numbers • The thread structure in What's App could make it difficult to follow message/requests The request was not supported	Resident to be notified.

	It was agreed that the WANA Facebook page to be further developed.	
12. 12.1	Subgroup feedback: Social Events Subgroup: There has been a request from HBBC for a formal evaluation of the making a Difference grant funded Company and Games . the evaluation is in draft and will be on the May agenda for Steering Group review. Submission is required by the end of May 2025. The Baroness of Bolsover was a successful event, and thanks for the catering was given to PH,MH, PR and DR. The event raised over £500. Very positive comments were received from attendees and the Baroness herself. Easter Displays were successful with two prizes awarded. Hunt the WANA Bee in progress this week, closing date 25th April 2025, Upcoming events: • VE Day 80 8th May 9.30pm at the Memorial • VE80Day Picnic in the Park from Mid-day • Womble on the 6th July 10.30-12.30 • Witherley Weekender August 22nd -25th ○ Live music Friday and Saturday nights ○ Usual Field activities on Saturday 23rd 11-4pm ○ The Football Club have their 65th Celebration on the Sunday ○ Monday the Church Duck Race and their usual Church activities	
12.3	Planning Subgroup including flooding update RW gave an update: • The Bull Inn, Chris Brown from HBBC has confirmed that following a survey the site is not regarded as unsafe. Several prospective buyers have expressed interest but not progressed to purchase. • Chapel Lane Housing – HBBC have confirmed that the impact of 5 houses is negligible and further action being taken. • Environment Agency Report awaited. • Plans to dual parts of the A5 are not being progressed, the impact of this on the A5 traffic volume is a concern.	
12.4	Newsletter- suggestions for June 2025: Witherley Weekender and Womble On the calendar- Nina Marshall' Book Sale and Pat and Davids Open garden and plant sale in aid of St Giles Hospice.	
13. 13.1 13.2 13.3 13.4	Any Other Business: Fly tipping of fencing material on Ash Lane- It was reported to HBBC in November, the issue is that ASH Lane is private land. The Gas Cylinder on Riverside- KS has kindly offered to dispose of the item. Resilience equipment supplied to WPC-who is responsible locally?, how and when can the equipment be accessed. Defib sign- wall mounted at the Blue Lion requires cleaning. Resident has shared a photograph,	Request for information regarding Resilience equipment to be sent to WPC. Resident photo and request that defib sign at Blue Lion be cleaned to be sent to WPC.
14.	Items for Next Meeting CIO Status- vote on whether to proceed Environment Agency Flood Report	

15.	Date of Next meeting: Thursday 22 nd May 7-8.00pm Witherley Parish Room Apologies received from Dayle and Rob Flude, Jackie Albrighton.	

Meeting closed at 20.20Hrs with a thank you for attendance.