



WANA

Witherley Atterton Neighbours Association

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WANA Steering Group Minutes
Wednesday 17th June 2026
Witherley Parish Room, 7.00-8.00pm

Present: Kim Liggins, Chair (KL); Jacqui Albrighton (JA). Tony Carter (TC); Pat Helyer; Dayle Flude (DF); Joy Simpson (JS); Sarah Smith (SS); and Richard Wade (RW);

Apologies: Apologies were received from Chantelle Lediard, Lynne Lainé, Roger Lainé, Rod Bell, David Hickie and Margaret Hickie.

Meeting commenced at 19.00 hrs.

Item	Minute	Action
1.	Welcome and Apologies KL welcomed members to the meeting. Apologies were noted as above.	
2.	Draft Minutes The minutes of the Steering Group meeting held on 19 th May 2026 were reviewed and agreed. KL confirmed they would be signed off.	
3.	Matters Arising The action log was reviewed. The request for WPC to provide a regular update to WANA remained open, with DF to continue to lead. The action relating to contacting a resident remained open. The exploration of further information sessions for Company and Games remained open, with potential involvement from local agencies and contacts to be explored. Items already on the agenda were carried forward to the relevant agenda item.	DF / JS / CL as applicable
4.	Correspondence The correspondence log was received and noted. Thank you correspondence had been received in relation to recent grant awards. Risk Ready Communities confirmed attendance at the July Steering Group meeting, which will begin at 6.30pm.	
5.	Issues Log The issues log was reviewed. No update had been received on the Fox Connect complaint. The daffodil planting request would not proceed. The response regarding the Atterton Lane stile was noted.	

6.	Treasurer's Report The cash position as at 8 th June 2026 was reviewed. Members discussed the need to retain sufficient funds for planned commitments, including the agreed PCC grant, Party in the Park expenditure and deposits or costs associated with marquee hire for July 2027. It was noted that the financial report format should be clarified with the Treasurer at a future meeting.	Treasurer to clarify report format
7.	Policies for Approval RW reported that the Cash and Bank Handling Statement had been updated to include reference to mileage claims and that the Mileage Reimbursement Policy had been amended with an associated form. The Steering Group reviewed the revised documents and agreed them.	Update document histories with approval date
8.	Road Safety Consultation The survey results were discussed. Key themes included pavement parking, parking and visibility issues around the village, speed of traffic, junction safety, flooding-related access concerns and the condition of roads and markings. It was agreed that a high-level summary should be included in the August newsletter and that the Environmental Subgroup should review the results and propose priority issues for escalation or further discussion with the relevant authorities.	Include summary in August newsletter; Environmental Subgroup to review priorities
9.	Reports from Events Members reported on the Rural Community Council awards held on 10 th June 2026. WANA won an award and members noted the positive recognition for the organisation's community work, including social inclusion, mental health activities, Company and Games, and other village activities. The Volunteer Celebration Afternoon Tea held on 2 nd June 2026 at Middleton Hall, Warwickshire was also reported as a positive event.	Include award update in newsletter
10.	Subgroup Feedback Social Events Subgroup: JS reported that preparations for Party in the Park on 4 th July 2026 were progressing. Ten gazebo spaces had been sold. Members discussed raffle prizes and agreed that prizes could be delivered to JS/JA. Environmental Subgroup: RW and TC reported on recent engagement regarding flooding and drainage concerns. A site visit had taken place with councillors to view drainage and flooding issues, including gullies, sheep dip, water flow from farmland and related mitigation concerns. It was noted that further technical input and coordinated agency involvement would be needed. Newsletter: Suggested items for the August newsletter included the award update, a road safety survey summary, grants, social events and the autumn to Christmas events schedule. Members were asked to share any further ideas.	JS to coordinate raffle prizes; Environmental Subgroup to continue flooding and road safety follow-up; all to provide newsletter ideas
11.	Any Other Business	DF to raise hedge access

Hedge growth at the corner of Post Office Lane and Kennel Lane was discussed, with concern that it restricted access for pedestrians, prams and wheelchairs and created visibility issues. DF agreed to raise the matter with the Parish Council. Photographs were suggested to demonstrate the extent of the obstruction.

issue with
WPC Clerk;
photographs
to be taken

DF provided an update on parish council matters: a professional Locum Clerk was appointed on 11 June. The outstanding request for a dog poo/litter bin at St Peter's Avenue/Kennel Lane was raised. Resident comments on Facebook noted. DF reported that the Parish Council was not able to make purchases/payments until banking arrangements are resolved.

12. **Items for Next Meeting**

Risk Ready Communities presentation and discussion. The Steering Group will also consider relevant follow-up from the road safety consultation and flooding discussions as required.

13. **Date of Next Meeting**

Wednesday 29th July 2026, 6.30-8.00pm, Witherley Parish Room. The **earlier start time** is to allow Risk Ready Communities to attend and present.

Meeting closed at approximately 20.00 hrs with thanks to all for attending.