



WANA

Witherley Atterton Neighbours Association

wana.org.uk

hello@wana.org.uk

WANA Steering Group Minutes DRAFT V1

Wednesday 23rd July 2025

Witherley Parish Room

7.00-8.00pm

Present: Kim Liggins, Chair (KL), Dayle Flude, Vice Chair (DF); Lynne Lainé, Secretary (LL); Roger Lainé, Treasurer (RL); Richard Wade, Planning subgroup Chair (RW); Rod Bell (RB); Tony Carter, Flood Warden (TC); David Hickie (DH); Margaret Hickie (MH); Joy Simpson, Social Events subgroup Chair (JS); Rob Flude (RF); Pat Helyer (PH);

Apologies: Jan Humble (JH); Mick Humble (MH); Keith Simpson (KS), Sarah Smith (SS), Ian Rawson-Mackenzie (IRM). Jackie Albrighton (JA)

Meeting commenced at 19.00 hrs

	Item	Action
1.	Welcome and Apologies: KL welcomed all to the meeting and accepted apologies.	
2. 2.1 2.2 2.3	Draft Minutes Steering Group minutes of the 22 nd May 2025 Agreed. Meeting 24 th June 2025 cancelled due to being inquorate. Two decisions made by an online vote on the 19 th June: • Conflict of interest policy: 14 votes to approve, 0 votes against • Photography competition rules : 14 votes to approve, 0 votes against	
3. 3.1 3.2	Matters Arising Register of interests completed by all present at the meeting on the 23 rd July 2025. Action Log -review of open actions: 23/04/2025 13.3 Resilience equipment- this item remains open. 22/05/2025 8.1 Witherley Brook Report- This has been forwarded to Dr Luke Evans, MP. 23/04/2025 7.3 Charitable Incorporated Organisation- in progress	Secretary to follow up completion of the register with members not present. Secretary to enquire what the next steps are from Dr Evans
4. 4.1 4.2 4.3	Correspondence The correspondence log was reviewed the following noted: Significant correspondence took place over the new on demand bus service. Confirmation received from LCC Sustainable Travel Team that the Arriva School Bus service will stop in Witherley at 07.30hrs. Thank you received from the Friends of Witherley Primary School. for sponsoring the Colour Run.	
5 5.1 5.2	Issues Log Progress noted and several items closed. Open Issues:	

5.3	Post Office Lane and Hall Lane signs Defib sign at Blue Lion reported to Witherley Parish Council.	Secretary to report to LCC
5.4	New issues reported to WANA • Fly tip of 2 sofas on Atterton – reported and removed by HBBC • Riverside plants and bulbs pulled out- replanted with a grant from WANA • Footpath marker near Atterton- reported to LCC • Pothole near Atterton reported- repair undertaken by LCC JS reported that gas cylinder on Riverside removed- KS thanked.	
6	Treasurers Report	
6.1	WANA cash position as of 13 th July 2025 £4370.	
6.2	Company and Games Grant £81.00 unallocated. Proposal agreed to purchase large piece jigsaws for use by attendees with restricted manual dexterity and/or visual impairment.	Secretary to purchase jigsaws
6.3	Riverside grant of £73.50 for the replanting of walled garden- planting completed.	
6.4	Witherley Primary School Colour Run- donation of £50.00, WANA sponsored yellow.	
6.5	Warm Spaces Grant Application- WANA has been approached by the HBBC Warm Spaces Coordinator to include Company and Games in the Borough Warm Spaces Directory- an annual grant of £1500 is available for venues who participate to contribute to heating and the provision of free hot drinks. The grant application process will open in September. Agreed that WANA should make an application for the grant. Football Club Chairman supportive of the application.	
6.6	The Making a Difference grant application for a WANA notice board was not approved by the panel on the 25 th June 2025. It was proposed and agreed that an application be made to the Lotteries Fund.	Lottery Fund application for a WANA notice board
7.	Charitable Incorporated Organisation (CIO)	
7.1	The previously circulated draft model constitution discussed. Final comments to be forwarded to RL by the 18 th august 2025.	Final comments on the Model constitution to be forwarded to RL by 18 th August.
7.2	The current constitution will be incorporated into a revised rules and regulation document- which will not be registered with the Charity Commission.	Draft Model Constitution to be presented for approval at the August meeting
7.3	Trustees – proposal that they will be members of the steering group	RL to commence application process.
7.4	Membership- a register will be the list of those residents who have attended and participated in meetings- residents of Witherley & Atterton. Further clarification to be agreed.	
7.5	CIO address to be the Chair's address.	
7.6		
8.	Environment Agency Witherley Brook Report	
8.1	Witherley Parish Council have forwarded the report to forwarded to Dr Luke Evans. Update on next steps awaited, see action in item 3.2.	

9. 9.1	Witherley Parish Council Update Five residents of Witherley and Atterton and one Fenny Drayton resident joined Witherley parish Council following an uncontested election on the 13 th June 2025.	
10. 10.1	WANA Honey DF outlined a proposal to work with a local Beekeeper to purchase local honey, and to sell at the WANA Witherley Weekender. Following a discussion, it was agreed to approach the Beekeeper with an invitation to attend the Weekender event on the 23 rd August to sell honey and provide information on bees.	DF to contact the Beekeeper
11. 11.1 11.1.1 11.1.2 11.1.3 11.1.4 11.2 11.3	Subgroup feedback: Social Events Subgroup: JS reported that the Womble Litter pick on the 5 th July was successful with 14 bags of rubbish collected. Witherley Weekender August 22 nd -25 th - The Marquee will be erected on the 21st August - HBBC Licensing have confirmed that a Temporary Event Notice is not required - A rota of volunteers will be required to set up and clear away. - Friday night- family event- ticketed event - Saturday daytime is the 'Field day' 11-4pm - Saturday evening Live band- ticketed event - Sunday evening- Witherley Football Club 65th anniversary - Monday- depending on the suitability of the field there may be a display of Jeeps "Jeep Ducking" All encouraged to promote ticket sales Photography competition- open now, closes on the 20 th September. All to encourage submissions via wana.org.uk. Planning Subgroup including flooding update: RW noted the Environment Agency Witherley Brook Report was covered under item 8. WANA was invited by St Peters Church Parochial Church Council to support a meeting regarding the Chapel field development. The meeting took place on the 14 th July. Newsletter- suggestions for September 2025: Photography competition closing date 20 th September Merevale Walk 14th September 2025 Garage Sale 4 th October 2025	
12.	Any Other Business: none	
13.	Items for Next Meeting 6 monthly review of the WANA objectives	
14.	Date of Next meeting: Thursday 28 th August 7-8.00pm Witherley Parish Room	

Meeting closed at 20.20hrs with a thank you for attendance.

WANA Action log as of 19th August 2025

Date	minute no.	Action	Lead	Open/Closed	Action update
23/07/2025	3.1	Completion of Register of interests by all Steering Group members	LL	In Progress	
23/07/2025	3.2	Dr Evans- re Witherley Brook report	LL	Closed	
23/07/2025	5.2	Post Office Lane and Hall lane signs- report to LCC	LL		
23/07/2025	6.6	Apply to lottery fund for a grant towards a notice board	RL	Open	
23/04/2025	7.3	Charitable Incorporated Organisation (CIO) - Gap analysis to be commenced		In progress	22/5/2025 RL to draft model constitution. Final comments by 18th August 2025
23/07/2025	10	Honey- DF to contact Beekeeper	DF	Closed	
23/04/2025	13.3	Resilience equipment use and maintenance to be explored with WPC		Open	

WANA Correspondence Log 11th July to 19th August 2025

11th July 2025		Daniel Philips LCC	Arriva School Bus timetable amended and School Bus will stop in Witherley at 07.29am
11th July 2025	Daniel Phillips		Thank you for support in this matter & that information would be shared with residents
15 July 2025	Blue Lion		Firework display
17 July 2025	Chair WPC		Request that WANA is not referred to as self-appointed association
20 July 2025		resident	re Craft stall- confirmation sent
20 July 2025		resident	re Craft stall- confirmation sent
25th July 2025		resident	re Craft stall- confirmation sent
29th July 2025		Jennifer Fry	Warm Spaces Mental Health Bulletin
30th July 2025	Fisher German		Sign on Riverside re Grand Union Canal Transfer
30th July 2025		Fisher German GUC project	Ecology survey information
30th July 2025		RCC funding	introductory email re volunteering opportunities
5th August 2025		Jennifer Fry	Warm Spaces information
11 August 2025	Edible Links		Ambient Supply request, confirmation received
12th August 2025		resident	re Craft stall- confirmation sent
18th August 2025	LCC Fire Services		Notification of Witherley Weekender
19th August 2025	Dr Evans MP		Witherley Brook Report
19th August 2025		LCC Police	Receipt from Police Notification re Witherley Weekender

WANA Accounts 2024 to 19 August 25

INCOME	£
Company and Games grant	1,191
Ticket sales for events	5,184
Raffle ticket sales	1,312
Donations	3,262
Other sales: catering, pins, bingo	204
TOTAL INCOME:	11,153
EXPENSE	
Room hire: PCC, WUFC	930
Performers: Bonkers bingo x2, Gary Googlay, Baroness	680
Company and Games setup	686
General expenses: Consumables, training, catering, expenses	2,495
Marquee	1,840
Grants: Red Cross, FoWS, WMPFT, Parish Rm	575
TOTAL EXPENSE:	7,206
BALANCE of Cash and Bank:	3,947
FORECAST to have a balance of £3,800 following the Aug BH event	

WANA Objectives 2025

Ref	Objective	Review Date 1 st August 2025	Risk to Delivery
1.	Promote WANA to residents as a vehicle for reducing social isolation and improving social cohesion	Social events well attended. Programme of social activities planned through to mid January 2026.	
2.	Contribute to the multi-agency partnerships to reduce the risk and impact of flooding	Positive engagement with LCC and Environment Agency since the meeting convened by Dr L Evans, MP	
3.	Maintain an effective working relationship with HBBC to raise resident issues and concerns	Have maintained contact. Last written communication and telephone call regarding safety of the Bull Public house. HBBC regarded it as safe.	
4.	Work towards an effective partnership with Witherley Parish Council.	Minimal progress with establishing a positive relationship.	Lack of engagement from Witherley parish Council despite numerous letter inviting WPC to meet with WANA.
5.	Deliver the planned social events programme for 2025, including the Witherley August Bank Holiday Event	Baroness of Bolsover event was very successful, with many attendees reporting that it was a 'fabulous event'. Witherley Weekender 22-25 th August 2025	
6.	Continue to support the delivery of Company and Games and provide evidence of effective use of the Making a Difference Grant	Company and Games has an average attendance of 21 each week, positive comments from attendees received as part of evaluation for HBBC. Attendees requested	

		bingo be played and to have quizzes- both implemented. HBBC Warm spaces Co-ordinator made contact with a request to include Company and Games in the Borough Warm Spaces Directory.	
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